

# CLOSING THE BOOK

A LOCAL HAND & HEART TO HELP LONG-DISTANCE  
EXECUTORS GET REAL ESTATE LOGISTICS  
HANDLED PROFESSIONALLY WITH CONFIDENCE





"ALL YOU NEED IS ONE  
SAFE ANCHOR TO KEEP  
YOU GROUNDED WHEN THE  
REST OF YOUR LIFE SPINS  
OUT OF CONTROL."

—KATIE KACVINSKY

Loss of a loved one is never easy. Especially losing one who was living on their own in a far away place.

We know that everyday responsibilities of life make grieving difficult. If you are privileged to be given the responsibility of executor of your loved-one's estate, the physical logistics can be daunting or near impossible if you're living a long distance away.

In the Sarasota/Bradenton area we've got your back. Our real estate services are designed to help sort matters out carefully, systematically and with compassion. We offer a turn-key service that provides long-distance resources and real estate assistance to the bereaved family. We assist with divestment of physical property (both personal and real estate) in a timely, methodical, caring and responsible manner.

This program has a simple 4-part framework. How we work is outlined below. These 4 simple parts cover all that needs to be done so you can tend to life back home.

*Jude Creamer*





# The end of a Chapter.

## part 1

### **Exploration**

Come meet me for coffee and let's get to know each other. We can meet in person, or via Zoom and explore what needs to be done, what your timeline will allow and how the communication will work.

We'll also give a basic overview of the process of this journey to wrapping up all of the logistical details.

## part 2

### **Design**

Once we've gotten to know each other and identified your needs, you'll receive a step-by-step guide showing what actions we'll take on your behalf, how we'll keep in touch, and what resources we'll need to call on.

Together, we'll create a timetable based on your goals. We'll consider the financial and logistical tasks (home preparation) necessary, which will depend on how much needs to be done to bring the project to fruition in the most responsible manner.

In essence, we will serve as the coordinator of all local actions needed to sell your family property and finalize the estate records.

# PART 3

## IMPLEMENTATION

After you're comfortable with what needs to be done and the plan we've devised to do it, we'll implement that plan one caring step at a time.

Once your family has chosen the mementos and valuable estate pieces that they'd like to keep, we'll tackle the purge & clear-out process by donating, selling and hauling away the remaining items. We'll stage the house for best effect using existing furniture where possible. We'll even coordinate any necessary renovations to update the house by overseeing trusted construction resources so you can get top dollar from the sale.





# PART 4

## COMPLETION

WHEN THE HOUSE IS READY, WE'LL OFFER IT TO THE MARKET.

ONCE AN OFFER TO PURCHASE IS MADE, WE'LL COORDINATE ALL STEPS TO GUIDE YOU THROUGH THE UNDER-CONTRACT PHASE AND ENSURE ALL DETAILS ARE ATTENDED TO SO SETTLEMENT HAPPENS WITH EASE AND GRACE.

YOU AREN'T ALONE. I'LL BE HERE WITH YOU EVERY STEP OF THE WAY. I JUST DON'T WANT TO RUSH YOU OR SLOW YOU DOWN, SO YOU SET THE PACE AND I'LL BE YOUR LOCAL HEART & HANDS.

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# YOUR NEXT STEP

Whatever you do and however you handle the steps, don't go it alone.

Having a local connection to handle the details simply starts with a quiet cup of coffee and conversation. Be sure to bring all your questions - none are off-limits. I'll bring my real estate toolbox and together we'll design the path to completion, allowing you to continue with your day-to-day responsibilities back home.

Reach out anytime if you're feeling overwhelmed or have a question. I'm just a call, text, or email away and I'll give you the clarity you need and take anything I can off your plate.



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**ONCE YOU'VE HAD A CHANCE TO CONSIDER OUR ASSISTANCE, THEN MY PROJECT MANAGEMENT MAGIC CAN BEGIN. WE'LL MOVE ON TO DESIGNING THE STEPS AND TIMETABLE NECESSARY, FOLLOWED BY PROCESS IMPLEMENTATION.**

**TOGETHER, THIS PROJECT WON'T FEEL SO DAUNTING. SOON ENOUGH YOU'LL BE ABLE TO RELAX AND CONCENTRATE ON THE WARM MEMORIES OF YOUR LOVED ONE.**

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I LOOK FORWARD TO BEING  
IN SERVICE TO YOU & YOUR FAMILY

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**HOMESMART**

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SMART AGENT - SMART CHOICES

